



Blackboard Functionality List

Instructional Technology Development / Information Services – SAC 284, Lincoln Park

Announcements

Use announcements to post important and timely information for your students. If you are using the default settings your students will see the announcements area first when logging into your class.

Assessments

Have students take online quizzes and provide them with immediate feedback. A total of 18 different types of multiple choice, fill in the blank, matching, true/false, ordering, and essay/short answer questions are available. Essay/short answer assessments need to be graded by the instructor. Survey student needs and/or have them take course evaluations online using the built in survey tool. Use the assessments feature for online homework as well!

Digital Drop Box

Allow your students to submit their assignments to you without using email attachments. Faculty can grade and return assignment through the digital drop box.

Discussion Board

Use this asynchronous communication method to have “conversations” outside of class. Use the discussion board forum to continue a conversation started in class, to discuss topics from the readings, or to have students share projects/assignments.

External Links

Provide your students with an electronic list of resources that will augment their classroom activities. These links can be to recommended websites, library databases, electronic journals, images, or electronic books.

Grade Center

Keep track of student grades on all assignments using the Grade Center. Students have the ability to check their own grades and to see where they fall in the class average (they see only their scores). Blackboard assessment (Quizzes and surveys) are automatically recorded in the Grade Center. Faculty have the ability to weight grades and to export grades to Excel at the end of the quarter.

Groups

Enable collaborative work in your class using the groups function. Group members have access to their own discussion board, file exchange (drop box), virtual classroom (chat), and email.

Send Email

Use the send email function from the Control Panel to easily email a single student or the entire class. Students will need to have updated email information in Campus Connect in order for this feature to work properly.

Staff Information

Use this to provide your contact information, office hours, and personal website if you have not put this information into your syllabus.

Syllabus

Make your syllabus available online.

Wimba

Use Wimba to establish realtime synchronous audio and visual communication with distance learning students during class sessions.